

LIBRARY BOARD MEETING 4:30pm, Tuesday, April 11, 2023 City Council Chamber/ZOOM	Join Zoom Meeting Join Zoom Meeting https://us02web.zoom.us/j/81552678447?pwd=YjZESHdreEJ5UVZLcEdUNUE2SXhHZz09 Meeting ID: 815 5267 8447 Passcode: 836132 One tap mobile +12532158782,,81552678447#,,,,*836132# US (Tacoma) +12532050468,,81552678447#,,,,*836132# US
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AGENDA

- I. **Call to order, welcome guests**
- II. **Approval of the Agenda**
- III. **Approval of March 2023 minutes**
- IV. **Citizen Comment/Suggestions**
- V. **Reports**
 - A. Director Report
 - B. Budget Report
 - C. Friends of the Library Report
- VI. **Unfinished Business**
 - A. None
- VII. **New Business**
 - A. 2022 Library/HH stats review
- VIII. **Upcoming Programs/Events**

April 10	Library Book Club, HH 3pm
April 15	Mama Rising, 12pm
April 17	FOL Book Club Tea, 7pm
April 19	Jigsaw Puzzle Tournament, 5:30pm
April 22	Human Library, 10:30am
April 26	Poetry Reading with Jhampa and Marie Marchand, 6pm
May 6	One Book One County event, 10am
- IX. **Unscheduled Business**



Good-Bye Party for Jennifer

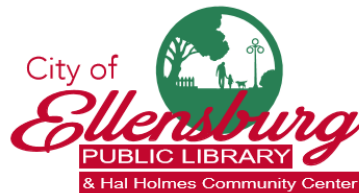
Next regular meeting will be May 9, 2023
Location: City Council Conference Room or ZOOM

CITY OF ELLENSBURG

Date of Meeting:

Time of Meeting:

Place of Meeting:



LIBRARY BOARD

March 14, 2023

4:30 p.m.

City Council Chamber

Marty Blackson, Chair, term expires December 31, 2027

Loretta Gray, Secretary, term expires December 31, 2027

Mary Holmgren, term expires December 31, 2026

Andreina Delgado, term expires December 31, 2023

Melina Meador, term expires December 31, 2024

Andrea Sledge, term expires December 31, 2026

Mary James, term expires December 31, 2027

I. CALL TO ORDER

Gray called the meeting to order at 4:30 pm.

II. ATTENDANCE

PRESENT: Andreina Delgado, Loretta Gray, Mary James, Melina Meador, Andrea Sledge

COUNCIL LIASON: Sarah Beauchamp

ABSENT: Marty Blackson, Mary Holmgren

VISITOR: None

STAFF: Josephine Camarillo

III. APPROVAL OF AGENDA

Board member James made the motion to approve the agenda, which was seconded. Motion passed 5-0, motion approved.

IV. APPROVAL OF MINUTES

Board member Sledge made the motion to approve the agenda, which was seconded. Motion passed 5-0, motion approved.

V. CORRESPONDENCE AND CITIZEN COMMENTS/SUGGESTIONS

None

VI. REPORTS

A. Director's Report: (1) Two new staff members welcomed: Sophia Smith and Jenny Humphrey; one staff member moving away: Jennifer Innes. (2) Josephine attended the Public Library Directors meeting in Seattle. (3) Adult Services staff have been busy, including working with middle school students and serving 300 patrons at sponsored and co-sponsored events. (4) Youth Services staff have craft stations that are popular with children and their families. (5) Hal Holmes held many sponsored events (e.g., City Hall, Jigsaw Puzzle Competition, Kiwanis Club, Brown Bag lunch concert series, Family Fun with Bach). (6) Collection and circulation discussed.

B. Budget Report: Everything is on track.

C. Friends of the Library Report: None.

VII. UNFINISHED BUSINESS

A. None.

VIII. NEW BUSINESS

A. Last month's staff-retreat events were presented.

B. The Library Board will be using City email addresses.

C. Staff reported a WINcident, a positive event that occurred in the Library.

IX. UPCOMING PROGRAMS/EVENTS

For March, the following have been scheduled: (1) Library Book Club meeting, (2) Friends of the Library meeting, (3) Spring break (March 20-24).

X. UNSCHEDULED BUSINESS

A. None

XI. NEXT MEETING

April 11, 2023

XII. ADJOURNMENT

With no further discussion, meeting adjourned by Gray at 5:12 p.m.

Respectfully submitted,

Loretta Gray, Secretary

LIBRARY DIRECTOR REPORT

TO: Library Board, City Manager, City Attorney
FROM: Josephine Camarillo, Library Director
DATE: April 2023



Meetings: Staff, Supervisors, City Attorney, Morning Rotary, Arts Commission, CSLP

Director: Office Specialist Jennifer Innes last day was April 10. Carolyn Peterson from the Washington State Library came for a site visit. Library dept. participated in Sustainability interview that the City is conducting with all dept. Met with Thorp School library staff to help update their collection. Participated in application reviews for Arts and Economic Development Director search and was part of interview panel of IT Director.

Adult Services: Pyper and RJ are looking forward to a new team member! In the meantime, Christina, Jennifer, and Brendan have stepped in to help with the vacated shifts. Jennifer will be moving to Michigan. We will miss her! Performance evaluations were completed. March was a month of training in the Adult Services Department. Pyper and RJ received Civic Plus website training. Pyper attended Solar Eclipse Activities for Libraries (SEAL) training and the WLA Conference where she attended sessions on people experiencing housing insecurity, digital navigation and library leadership in the 21st century, trauma and library workers, and the gift of conflict.



Technical Services: 444 physical items added to the collection, 1017 physical items deleted from the collection during the last month. Regina is still searching for SirsiDynix Enterprise training.

Youth Services: The YS dept. had 3 themed activity days during Spring break week: Games, LEGOS, Art. Storytimes resumed 3/28/23. Preschool Art is Smart had a family visit with a storytime and brief explanation of EPL's offerings. Sumer Reading Program is in full planning mode with the Decorations team meeting for 1st time for this theme. Thanks to the Friends of the Library (and the requests from several patrons), the YS dept. has 4 new juvenile book club sets for 1st-5th grade.



Hal Holmes: 58 events total: 5 Private event; 6 Non-Profit events; 47 sponsored
March was a steady month of regular clients and events. Bookings are returning to pre-pandemic numbers and we will exceeding those numbers in the coming months as demand for use of the facility increases.

Circulation:

Circulation Statistics	Mar-23	Feb-23	% chg	Mar-22	% chg	2023 YTD	2022 YTD	% chg
Physical Items	11289	9832	14%	10574	6%	32602	29030	12%
Electronic Items	4529	3992	12%	3853	15%	12939	11368	12%
TOTAL	15818	13,824	13%	14427	9%	45541	40398	11%

Library Visits: No data

New Cardholders: 161

Total Cardholders: 16,926