

PUBLIC TRANSIT ADVISORY COMMITTEE MEETING MINUTES

PTAC Committee Members

Bruce Tabb
Chair

**Robert
Mersinger**
Vice Chair
Term exp.
12/31/22

**Landis
Hanson**
ASCWU

**Jason
Berthon-
Koch, CWU**
Term exp.
12/31/21

**Christine
Reynolds**
Term exp.
12/31/23

**Joshua
Hackney**
Term exp.
12/31/23

**Yngrid
Winter**
Term exp.
12/31/23

City of Ellensburg

Date & Time of Meeting

Place of Meeting

Minutes of PTAC Meeting

June 15, 2021 3:30 PM

Held remotely per Proclamation 20-28.7

1. Call to Order and Roll Call

Roll Call Present: Joshua Hackney, Bob Mersinger, Bruce Tabb, Yngrid Winter
Roll Call Absent: Jason Berthon-Koch (excused), Christine Reynolds, Landis Hanson

Also Present: Betsy Dunbar – COE, Nicole Klause – COE, Spencer Klewin – HopeSource, John Raymond – HopeSource

2. Approval of Agenda

Motion and second (Bob M | Josh H) to approve the Agenda of the May 18, 2021 PTAC Meeting. **Motion Affirmed.**

3. Approval of Minutes

Motion and second (Josh H | Bob M) to approve the minutes of the May 18, 2021 PTAC Meeting. **Motion Affirmed.**

4. Follow Up Items

- As requested, a previous month comparison has been added to the Ridership Stats report.
- The bus wrap schedule for the remaining buses is 6-10, 6-25 and 7-15. Spencer Klewin with HopeSource reported 2 buses have been wrapped ahead of schedule.

5. Ridership Stats

A review of monthly and year to date stats was presented for Fixed Route, Paratransit, Cabulance, Dial A Ride and Kittitas County Connector. All services are steadily increasing in ridership since the start of the pandemic.

6. Agenda Items

3 renewing agreements were presented to the committee members. There were some slight wording changed initiated by the City Attorney. The travel voucher was updated by the Transit Manager.

List of the 3 renewing agreements:

- Interlocal Agreement between The State of Washington Central Washington University and the City of Ellensburg.
- Interlocal Agreement between Kittitas Valley Fire and Rescue and the City of Ellensburg for Cabulance Service.

PUBLIC TRANSIT ADVISORY COMMITTEE MEETING MINUTES

- Agreement between Ellensburg Ventures, LLC dba Prestige Senior Living at Hearthstone.

Motion and second (Josh H | Bob M) to approve the Interlocal Agreement between The State of Washington Central Washington University and the City of Ellensburg.

Motion Affirmed.

Motion and second (Bob M | Josh H) to approve the 2 Agreements for Cabulance Services.

1. Interlocal Agreement between Kittitas Valley Fire and Rescue and the City of Ellensburg.
2. Agreement between Ellensburg Ventures, LLC dba Prestige Senior Living at Hearthstone and the City of Ellensburg.

Motion Affirmed.

7. Transit Marketing Updates

- Information on Central Transit and the Transit app are planning on the monitors in the SURC. A banner with the Transit app information is hanging in the SURC.
- Radio ads are currently playing on 88.1 as well as posts on CWU's Twitter page.
- Central Transit will have an ad in the Central Washington Visitors Guide.
- Central Transit will also have an ad in the Observers upcoming CWU Orientation guidebook.
- Transit Manager, Betsy Dunbar is currently working with the Director of Student Life and Facilities to connect Transit TV with 2 of their interactive touch screen monitors.

8. Transit Updates

- New bus stop signs have arrived and are at Fast Lane Signs for route stickers.
- Belsaas will be installing the signs.

9. Next PTAC Meeting

The next regular PTAC meeting will be held on July 20, 2021.

10. Adjournment:

With no further discussion, the meeting was adjourned at 4:22PM.

Betsy Dunbar

Drafted: 6-21-2021

Approved: 7-20-2021